

## MINUTE OF THE ANNUAL GENERAL MEETING

Company No: SC262968

Newbattle Abbey College (“the College”)

MINUTE OF THE FOURTEENTH ANNUAL GENERAL MEETING of the College held at 6.30pm on the 26th day of November 2020.

**Present:** Brian Lister (Chair)  
Marian Docherty  
Duncan Robb  
Gillian Hogg  
Dorothy Welch  
Pete Smith  
Angus Donaldson  
Gary Husband  
Richard Butt  
Andy McGoff  
Richard Dockrell

**In attendance:** Sandra Grieve  
Joyce Clark  
Student Rep - Tony Anderson  
Jackie Kane

**Apologies:** Tommy Angus  
Jean Urquhart  
Stuart Capperauld  
Neil Hargraves  
Marlene Gill  
Terry Brotherstone

### 1. Apologies

Apologies were received from Tommy Angus, Jean Urquhart, Stuart Capperauld, Neil Hargraves, Terry Brotherstone and Marlene Gill.

### 2. Minute of Meeting held on 27 November 2019

Approved as an accurate record.

### 3. Matters Arising

There were no matters arising.

### 4. Ordinary Resolutions

1.1 The Audited Accounts of the college for the period ended 31 July 2020 together with the Directors’ and Auditors’ reports thereon were submitted to

the meeting. The company agreed that they were unable to sign off the accounts until written clarification was received from SFC on the college's financial position for 2021. The Chair will sign off the accounts once this information has been received.

1.2 It was agreed that Henderson Loggie be appointed Auditors of the college for 2020/2021 financial year.

5. Any Other Competent Business

It was agreed to look at Board Membership for 2021 following the COVID-19 Pandemic.

6. Meeting closed