

Post: Community Woodland Ranger

Responsible To: Depute Principal

JOB DESCRIPTION

Purpose of Job: To manage and develop Lord Ancrum's Wood for college and community use, in partnership with the Forest College Co-ordinator.

Main Duties and Responsibilities

The following duties and responsibilities are intended to give a broad indication of the variety of tasks the post holder may be asked to undertake. The job description may also be amended to take account of changed circumstances.

- To manage the maintenance of Lord Ancrum's Wood and ensure that they are safe and accessible to staff, students and the community. Woodland management will include remedial, improvement and maintenance work, using appropriate tools and equipment.
- To manage all aspects of health and safety and ensure that all legislation, regulations and guidance are followed. This will include facility inspections, contract management and managing expectations with third parties.
- To support the delivery of outdoor programmes for people of all ages in partnership with the Rural Skills Tutor and the Forest College Co-ordinator.
- To develop partnerships with local communities, particularly in areas of deprivation, and engage and support volunteers in woodland management programmes
- To attend college Woodland Management Meetings and liaise with Forestry and Land Scotland to develop the management of college woodlands
- To produce reports for the senior management team and the Board, as required
- To assist college staff in securing external funding to support woodland management
- To support the Rural Skills programme and the Forest and Outdoor Learning Awards

CONDITIONS OF SERVICE

Post Title:	Community Woodland Ranger
Location:	Newbattle Abbey College
Term of Appointment:	Full-time, permanent - 35 hours per week
Remuneration:	£28,000 - £30,000
Pension Scheme:	Lothian Pension Fund Scheme
Reporting to:	
Holidays:	35 days per year (including 10 public holidays)
Closing date:	21 June 2021

Person Specification

Education and Qualifications	
<p>Essential</p> <ul style="list-style-type: none"> • Qualified to HND/Degree level in a relevant discipline or subject and/or professional qualification and/or relevant experience • Qualified in the use of forestry tools and equipment, including chainsaw, brush cutter, chipper to NPTC standards 	<p>Desirable</p>
Experience and Knowledge	
<p>Essential</p> <ul style="list-style-type: none"> • Experience of working in an outdoor recreation or woodland environment • A good understanding of Health & Safety and best practice requirements in a recreation or forestry operations environment • A proven track record in working with young people and/or vulnerable adults in an outdoor environment, and a practical knowledge of the application of child protection policies • A proven track record in inspecting and maintaining both safe conditions for visitors, and safe working conditions for colleagues, including volunteers, including an understanding of tree safety • Experience in delivering outdoor learning programmes for young people and adults 	<p>Desirable</p> <ul style="list-style-type: none"> • Experience of working with volunteers, schools and community groups • Experience of urban forestry and woodland management close to where people live • Experience of developing partnership projects, fundraising bids and developing income streams from the sustainable management of small woodlands
Skills and Ability	
<p>Essential</p> <ul style="list-style-type: none"> • Competent IT skills and the ability to use Microsoft Office packages 	<p>Desirable</p> <ul style="list-style-type: none"> • Ability to work collaboratively with other organisations and individuals • Good presentation skills