

Meeting: Board of Directors		Venue: Edwin Muir Room		Date: 24 January 2017		Time: 5pm - 6.45pm	
Minute Taken By: Joanna Paterson		Sederunt: Brian Lister, Ann Southwood, George Archibald, Duncan Robb, Alistair Sambell, Richard Dockrell, Richard Butt, Terry Brotherstone, Bob Constable, Marlene Gill, George Currie, Gillian Hogg, James Laidlaw, Pauline Sutton, Dorothy Welch, In attendance: Marian Docherty, Joanna Paterson, Jackie Robertson		Apologies:		Absences:	
No.	Agenda Item	Action	When	By Whom	Status		
1.	Apologies	<ul style="list-style-type: none"> There were no apologies The Board welcomed Pauline Sutton (teaching staff member) as a newly appointed Director, and Joanna Paterson, recently appointed as Secretary to the Board 	24.01.17 24.01.17	JP BL	Information Information		
2.	Strategic Plan 2016-2020 (Paper 1)	The Board noted the final version of the Strategic Plan and in particular the 6 Priorities that had been agreed for the period ahead.	24.01.17	BOD	Complete		
2.1	Curriculum Planning	<p>Marian Docherty introduced a presentation on Curriculum Planning, in the context of the Strategic Plan and other national and local priorities.</p> <ul style="list-style-type: none"> The plans had been discussed with SFC (in the context of discussion on estates development), and there had been a positive response, including emphasis on the unique role played by the College, and opportunities to capitalise on the estate. There had been high level of interest amongst Newbattle students in completing the Adult Achievement Award Development of forestry and rural skills programmes would be welcome, but noted that this would be funding dependent Some discussion around risks of dependence of dependence on one-off project funding from SFC, but also recognition that this could build momentum to longer-term sustainable programmes 	24.01.17 24.01.17 24.01.17 24.01.17	SMT SMT SMT SMT	Ongoing Information Ongoing Ongoing		
2.2	Estates Development	The Principal provided the background to the discussion, including short papers circulated on 'What Makes Newbattle Distinct' and an overview of Estates Development issues.	24.01.17	AS	Information		

		The Board were briefed on high-level options that were being considered by the Trustees, and recent conversations with Planning officials from Midlothian Council. There were many potential connections and opportunities with curriculum development, the skills agenda, and local and regional priorities. There was still a good deal of detailed work to be done to develop options and the Board would be kept informed of developments.	24.01.17	AS	Ongoing
3.	Quality Framework - update	<p>Marian Docherty updated the Board on the new Arrangements for assuring and improving the quality of provision and services in Scotland's colleges (copy tabled), which had been announced in December. The Board noted:</p> <ul style="list-style-type: none"> • The new approach was intended to bring together the Regional Outcome Agreement and Educational Scotland reviews • There is a new requirement to report on governance - hopefully this would tie in with the Effectiveness Review underway • The first report was due in June 2017 <p>Members expressed some concerns about the increased burden of reporting and noted that there would be further discussion around the implications of the new system at the next meeting of the Learning and Teaching Committee.</p>	24.01.17	BOD	Information
			7.2.17	L&TC	Ongoing
4.	80 th Anniversary Programme	<p>The Principal introduced a paper (tabled) highlighting events planned for 2017 to mark the 80th Anniversary of the College (first students arrived December 1937). The Board noted:</p> <ul style="list-style-type: none"> • Key dates including National Adult Learning Conference in March, Awards Ceremony in September, and Christmas at Newbattle in November • Plans for a Book Festival in conjunction with Midlothian Council and other partners in September • The main anniversary event to be the Parliamentary Reception in October, date to be confirmed • Plans for a Question Time event ahead of the local elections; Bob Constable to send on information about candidates <p>The Board agreed the programme represented a full and exciting programme of events.</p>	24.01.17	BOD	Information
			24.01.17	BOD	Information
			24.01.17	MD /MLC	Ongoing
			24.01.17	BOD	Information
			Feb 17	BC	Ongoing

5.	AOCB	No other items of business			
6.	Dates of Future Meetings	<p>Dates were noted for the next meeting of the Chairs Committee (7/2/17), the Effectiveness Review workshop with Jan Polley (15/2/17) and next full Board meeting (23/3/17).</p> <p>A programme of dates for the 2017-18 session would be developed shortly. There was some discussion around the timings of Board meetings and agreed that meetings should continue to be scheduled with a 5pm start.</p> <p>It was noted that Barbara Nelson from Education Scotland may attend the next full meeting of the Board as an observer.</p>	24.01.17	BOD	Information
			23.03.17	JP	Ongoing
			23.03.17	BOD	Ongoing