

Meeting: Audit Committee	Venue: The Bunker, Newbattle Abbey College	Date: 25 September 2018	Time: 11am - 1.00pm
Minute Taken By: Janet Nixon	Sederunt: Gillian Hogg (Chair), George Archibald, Marian Docherty, Joyce Clark In Attendance: Ben Wood (University of Edinburgh), Jamie Davidson, Partner and Stuart Inglis, Director (Henderson Loggie) for item 4	Apologies: Richard Butt, Jean Urquhart, Pete Smith	Absences:

No.	Agenda Item		When	By Whom	Status
1.	Apologies	Apologies were received from Jean Urquhart, Pete Smith and Richard Butt.	25.9.18	JN	Information
2.	Minute of Meeting held on 16 May 2018 (Paper 1)	Approved as an accurate record.	25.9.18	Audit Committee	Complete
3.	Matters Arising	There were no matters arising that are not covered in the agenda.	25.9.18	Audit Committee	Information
4.	External Audit Update				
	Henderson Loggie Proposal	Jamie Davidson, Partner and Stuart Inglis, Director of Henderson Loggie submitted a proposal for external audit based on the APUC framework.	25.9.18	JD/SI	Information
		The committee asked questions regarding to their experience in external audit.	25.9.18	Audit Committee	Information
		The committee discussed the proposal from Henderson Loggie and agreed to recommend their services to the Board.	1.10.18	Audit Committee	Information
5.	Internal Audit Update	Internal Auditor, University of Edinburgh updated the committee on the progress of the internal audit.	25.9.18	BW	Information
6.	AOCB	There was no other competent business.	25.9.18	Audit Committee	Information
7.	Date of Next Meeting	Thursday, 15 November 2018 at 11.00am.	15.11.18	Audit Committee	Information