



Newbattle Abbey College

Fee Waiver Policy

Fee Waiver Policy

Purpose

This policy details the College approach to fee waivers for learners.

Scope

Newbattle Abbey College will waive the fees of any student entitled to support under the National Fee Waiver Grant Policy 2011-2012 when studying on the Newbattle Abbey College Arts + Humanities Award.

Fee Waivers

1. Open learning students may be eligible for fee waiver provided they meet the national criteria.
2. EU and EEA students may be eligible for fee waiver provided they meet the national criteria.
3. Fee waivers are not available to overseas students.
4. Fee waivers might be available for registered asylum seekers.
5. Candidates may be asked to pay accommodation fees associated with their course.
6. No concessionary rates are available to students.
7. The Newbattle Abbey College Arts and Humanities award is the only course whose fees are wholly covered by the Fee Waiver Grant available to the College.
8. Where the fees exceed the funding available to the College, fee waivers are not available to students.
9. Fees waived will be subject to the Fee Waiver Grant Policy supported by the Scottish Funding Council (SFC).
10. Each claimant (student) should meet the eligibility criteria to render a claim as valid. Please read SFC Policy for further information.
11. Fee waivers can only be offered if candidates provide documentary evidence to prove entitlement to a fee waiver.
12. This policy should be read in conjunction with the College Policies on Equality and Diversity

Responsibility

The Principal is responsible for the management of this policy. The Administration Manager and the Depute Principal are responsible for the operation of this policy.

Newbattle Abbey College	POLICY/PROCEDURE
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Prepared by: N Fitzcharles	No of pages: 3
Approved by: BOD	Revision date: June 2012
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